

## JEFFREY V. LYNN

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CAREER PROFILE: ESOL/ESL and LEARNING RESOURCES TEACHER  
with eighteen years of successful experience in the  
USA, Nepal, the Middle East, and India teaching

- English Language Learners (ELLs) – Elementary and Secondary
- Learning Resources (LR) – Special Educational Needs (SEN)
  - Learn Differently, Learning Difficulties and Learning Disabilities (LD)
  - Attention Deficit Disorders (ADD) and Cognitively Challenged/Slow Learners

PROFESSIONAL LICENSE: Commonwealth of Virginia - Expires 30 June 2011

Endorsements:

- English as a Second Language (ESL) PreK-12
- Specific Learning Disabilities (SLD) K-12
- English

Initiatives and Responsibilities have included:

- Teaching cooperatively, collaboratively and effectively with middle school English teachers in both inclusion and small group pull-out sessions to enhance ELL students' language skills.
- Developing curriculum and teaching elementary and secondary ESOL programs.
- Compiling an English proficiency screening assessment for new students and students identified for intervention assistance due to limited English proficiency.
- Leading in-service training programs to teach teachers effective methods for differentiation of teaching for various learning styles, and making accommodations and modifications for ELL and LD students.
- Writing a regular column, "Teaching English in the Content Areas," for the faculty newsletter.
- Making significant contributions as an integral member of the Intervention Assistance Team (IAT) for elementary and secondary students.
- Developing and teaching comprehensive Learning Strategies and Study Skills programs
- Assessing student achievement using a variety of standardized tests.
- Developing and case-managing Individualized Educational Plans (IEPs)
- Teaching core curriculum and elective subjects to homebound students with emotional and/or behavioral disorders (SED/BD), learning disabilities (LD), and other health impairments (OHI)
- Teaching General Educational Development (GED) for students with LD, ADD/ADHD, and behavioral problems, or otherwise "at-risk" of not completing high school.
- Teaching life skills to students' with cerebral palsy, Down's Syndrome, autism, Asperger's Syndrome, and other Developmental Delays.
  - Active sponsor / coach of diverse co-curricular and athletics programs (listed pp. 3-4)

## EDUCATION

M.Ed., Learning & Behavior Problems, *Lynchburg College*, Lynchburg, VA 1995  
MBA, Management & Marketing, *James Madison University*, Harrisonburg, VA 1985  
Graduate English Studies, *College of William & Mary*, VA 1975  
BA, English Cum Laude - *Hampden-Sydney College*, Hampden-Sydney, VA 1974  
Research Fellowship in Writers of the American Renaissance  
Omicron Delta Kappa - National Leadership Fraternity

## Memorable Seminars, Conferences and Workshops Attended

*Using Second Language Teaching Strategies* – Harcourt Workshop Cairo 2007  
*Middle Years Program (IB-MYP) - Language A Workshop* Kodaikanal 2005  
*Strengthening Literacy & Academic Performance of ESL Students* Durham, NC 2004  
*Positive Discipline in the Classroom (PDC)* Kathmandu 2001

## TEACHING EXPERIENCE

Middle School – English Enrichment Program (MS-EEP) & Secondary English 2006-Present  
*Narmer American College* – Cairo, Egypt

Contact: Dr. Stacie Rissman-Joyce, Director of Curriculum [stacie@nacegypt.com](mailto:stacie@nacegypt.com)  
Dr. Lee Yoder, Superintendent [lymns@link.net](mailto:lymns@link.net)

Learning Resources / Head of Department 2005 - 2006  
*Kodaikanal International School* – Kodaikanal, Tamil Nadu, India

Contact: Mr. Randy Dueck, Vice Principal [randydueck@shaw.com](mailto:randydueck@shaw.com)

- One year of full-throttle, full-time (including evenings) ‘charity’ work at this faith-based residential school was all we could afford to offer.

ESOL– K-12 & Homebound – Special Educational Needs (SEN) 2004 – 2005  
*First Flight Elementary / Middle / High Schools* – Kill Devil Hills  
Dare County Schools - P.O. Box 640 – Manteo, NC 27954

Contact: Ms. Jessica Loose, Lead ESL Teacher [jloose@charter.net](mailto:jloose@charter.net)

- One year of ‘temporary’ duty to become re-certified in field and enjoy teaching ESOL on the Outer Banks of North Carolina before heading back overseas.

Educational & Life Skills  
*Ideal Education School – Kuwait*

2002 - 2004

Contact: Ms. Deirdre Range, Specialist in Special Education [deirdrerange@hotmail.com](mailto:deirdrerange@hotmail.com)

- Developed curriculum and delivered instruction program for Arabic students with cognitive deficits, concurrent physical disabilities, and limited English proficiency.

Elementary ESOL (PreK-5)

2001-2002

*Lincoln School of Kathmandu – P.O. Box 2673 – Rabi Bhawan – Kathmandu, Nepal*

Former Contact: Ms. Barbara Butterworth, Director  
Tel: 977-1-270482 Fax: 977-1-272685

- One-year assignment, while my wife was completing her Peace Corps-Nepal duty, to fill in for a long-time veteran elementary ESOL teacher who was taking a year's leave-of-absence for dental treatment. Got the overseas-teaching 'bug'.

ESOL, Alternative Education, Special Education & Study Skills

1989-2001

*Bedford County Public Schools – P.O. Box 748 – Bedford, VA 24523*

Contact: Gary Davis, Personnel Director Tel: (540) 586-1045 Fax: (540) 586-7703

ESOL (K-12) Teacher / Coordinator

- Assessment, placement, curriculum development, and instruction at eight schools.
- Coordinated ESOL instructional programs throughout all 23 of the division's schools.

Alternative Education / GED Teacher

- Taught General Educational Development (GED) class for students "at-risk" of not completing high school

Special Education Teacher

- Taught grade-level curricula for homebound secondary students with learning disabilities and/or emotional/behavioral problems

Study Skills Teacher

- Developed and taught study skills to students in the Vocational-Technical Programs

Secondary English Literature & Language Arts

1976-1977

*St. James School – 17641 College Rd. - St. James, Maryland 21781*

Tel.: (301) 733-9330 Fax: (301) 739-1310

- I loved what I was doing, but a life of 'genteel poverty' and the long hours of a 'master' at a residential 'prep' school didn't appeal to my first wife, who was pregnant with our child, so I took a position in her family's construction materials business and didn't return to my true vocation for another twelve years.

CO-CURRICULAR ACTIVITIES (Faculty Sponsor at KIS)

2005-2006

Social Experience (SoEx) *Green Team*

- Led high school students in developing a campus recycling program

Canoe Club

- Taught canoeing techniques to novice and experienced students and staff

Theater Production

- Assisted directors of High School and All-School dramas and musicals

PEER Encourager – Adult Facilitator

- Worked with large and nucleus groups of select students chosen to support and encourage other students having problems

COACHING EXPERIENCE

Head Soccer Coach - *Lincoln School of Kathmandu, Nepal*

2001-2002

- Led high school boys' soccer team to an award-winning finish (3rd place) at the South Asian Independent Schools Association [SAISA] league tournament for the first time in the history of the school
- The team also earned the tournament Sportsmanship Award.

Coach & Coordinator - Bedford County Special Olympics

1989-1995

- Led development of program from a single Spring track & field event, solely for students in public schools, into county-wide youth and adult program with year-round athletic training in seven sports.
- Coached in Track & Field, Power-lifting, Basketball and Equestrian programs
- Directed volunteer recruitment & training, special events, public relations and publicity, fundraising and all administrative functions

YMCA Sports Programs Director - Charlottesville, Virginia

1982-1985

- Directed programming, staffing, registration and scheduling of youth soccer programs
- Coached and refereed youth soccer games
- Head of the Soccer Referees' Society

St. James School, Maryland

1976-1977

- Head Coach -Boys' Varsity Soccer Led team to first division championship in 10 years
- Coached Jr. Varsity lacrosse team
- Organized and coached the school's first rugby team
- Sponsored *Outdoor Club* - hiking, orienteering, spelunking, rock-climbing

OTHER EMPLOYMENT EXPERIENCE

1979-1987

Marketing & Sales Representative - Industrial Trainer/Technical Writer

Manufacturing and Construction Operations Manager

