

**In the USA:**  
Escuela Anaco  
c/o Jet Cargo International  
PO Box 020010, M-42gf  
Miami, FL 33102-0010

**In Venezuela:**  
Apartado 31, Anaco Venezuela  
tel/fax: +58(282)422 2683  
web page: [www.escuelaanaco.com](http://www.escuelaanaco.com)  
email: [director@escuelaanaco.com](mailto:director@escuelaanaco.com)



## Letter of Recommendation

It is with great pleasure that I write to recommend Ms. Joy Koller who first came down in April 2008 to assist us with our end of the year literacy assessments. We were pleased with her work and offered her our Kindergarten teacher and Head of Early Years position for the 2008-2009 school year at Escuela Anaco, Anaco Venezuela.

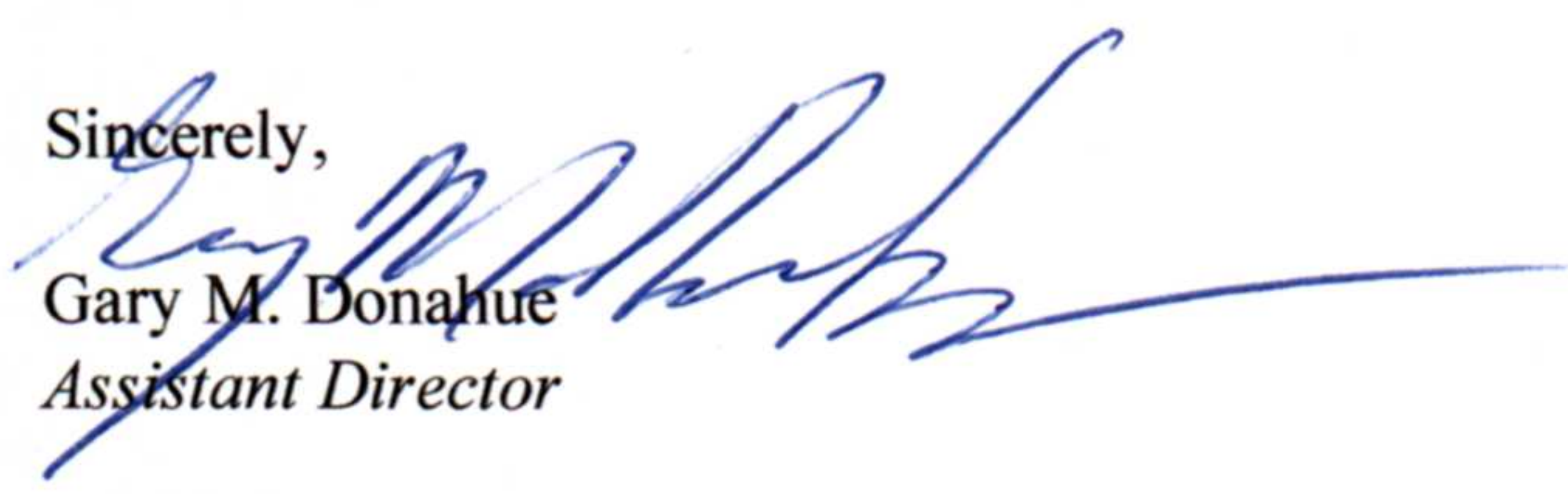
School wide our students have benefited from Ms. Koller in many ways. Thanks to Joy's background in reading, she was able to identify areas of deficiency in student learning and then actively address the issue. She worked closely with the ESL department and collaborated with the ESL teacher to further enhance her instructional program and meet the individual needs of her students. She also initiated a reading intervention program for our most needy second graders. To say that her students love Joy would be an understatement. Her patience, kindness, and unabashed love for her students are ever-present. Her caring nature was particularly effective in enabling newcomers to English to overcome their insecurities on their journey toward language fluency.

I was most impressed with Joy's ability to produce positive learning results from difficult situations. All of Joy's students were non-English speakers when they entered our school in the fall. Given our small class sizes and diverse instructional needs, we look to hire teachers who are able to develop sound, standards-based units, which are applicable to multi-level classrooms, and our many ELL learners. Joy did an excellent job differentiating her lessons and assessments to meet the many needs of her diverse group of students. Highlights from Joy's classroom include her use of choice-board driven centers, inquiry based lessons, multimedia learning tools, multi-sensory activities, and the powerful integration of Explode The Code (a web 2.0 phonics program).

Joy has been an outstanding addition to our school and community; given her creativity, character, flexibility, and well-rounded pedagogical skill set. Joy is an active, intelligent participant in our staff. Her hard work, kind personality, and multiple talents will be sorely missed. I am very confident that she will make an outstanding addition to your school.

Due to lack of payment from the Venezuelan state oil company our school's two main corporate sponsors have unexpectedly pulled nearly all their expatriate workers from Venezuela and idled operations the last quarter of the school year. Needless to say the viability of our school and all current contracts are in question. Please feel free to contact me if I can be of further assistance.

Sincerely,

  
Gary M. Donahue  
Assistant Director

*Phillip Katzmann (School Director), Gary Donahue (Assistant Director)  
Board of Trustees: Jay Roff (President), Kent Taylor (Treasurer), Laurent  
Barraud, Mauricio Montanari*

